

## **RESPONSIBILITIES FOR PROPOSER OF NEW MEMBER**

### **Alamo Heights Rotary Club**

Based on the premise that new members are the lifeblood of our club and that the first six months of membership normally determines whether or not a new member maintains interest and becomes a valuable member for the future, the Board of Directors requests:

1. That as a proposer of a new member, you accept responsibility for the new member's complete and thorough introduction and assimilation into this club. That in your absence you see that an experienced Rotarian assumes your mentoring responsibility.
2. That your responsibilities extend for a period through six months from the date the member is inducted into the club.
3. That you make no pronouncement to the club that the individual has been proposed until the individual has received a briefing from the Rotary Information Committee and has paid his admission fee and signed his permission to have his/her name disseminated to club members.
4. That immediately following board approval of the member proposal, that you insure the proposed individual attend the next regularly scheduled Rotary Information Briefing. You are encouraged to also be present.
5. That you introduce the new member at his/her induction. That you make a special effort to see that the new member attends meetings for the first six months. That you meet the new member at these meetings and see that he/she is introduced to as many new members as possible. That you sit with the new member at a different table as often as possible. The new member will be assigned as a greeter for four weeks following induction. You are requested to be with him/her at that time or arrange for your substitute mentor to perform that duty.
6. That you arrange a make up meeting together at another club so the new member will become familiar with the make up process. Visiting another club also offers an opportunity to introduce the new member to Rotary on a broader scale.
7. That you make a special effort to see that the new member (with spouse) attends social events held during the six month period. That you go with the new member (and spouse) and make every effort to see that he/she has a good time. If no event is held during the first six months, offer to accompany the member (and spouse) to the first such event thereafter.
8. That you accompany, if possible, the member (with spouse) to the first Fireside Chat meeting conducted by the Rotary Information Committee after his/her induction. Insure that the new member is aware of the meeting and that he/she is expected to attend.
9. That you keep in mind that it is essential that a new member have adequate Rotary information during the crucial six month period after induction.
10. That you do everything you can to make the new member "feel at home" in the club and to enjoy the fellowship and friendship of the members. That the new member be made to feel a part of the club and encouraged to participate in activities.
11. That you provide the new member a copy of the attached Mentoring Worksheet as a guide for him/her to follow during the initial six month assimilation period.

**IF THESE THINGS ARE DONE, OUR CLUB WILL LOSE FEWER MEMBERS AND THOSE WHO STAY WILL WITHOUT DOUBT BECOME VALUABLE, ACTIVE MEMBERS, AND MAKE IMPORTANT CONTRIBUTIONS TO OUR CLUB'S CONTINUING SUCCESS. THE BOARD OF DIRECTORS THANKS YOU FOR YOUR SERVICE ABOVE SELF.**